

THE ZENDA ESTATE

EVENT INFORMATION BOOK

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VERSION 1.1

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A word of introduction

We are very excited to share the Zenda Estate with you! It is a magical and special place and we know that with proper planning and coordination everything will go off without a hitch.

Please find in the following pages what we hope will be the answers to many of your questions as well as guidelines for a safe, organized and spectacular event!

Any of the rules outlined will have been covered in your or your clients' contracts. The following serves as a cohesive reminder and hopefully can illuminate with the included diagrams any areas of uncertainty. If your questions are not covered in this booklet, please don't hesitate to reach out.

Thank you from the entire Canopy team for choosing The Zenda Estate for your event!

Event Rules

Load-in and Load-out

All Load-Ins for rental equipment must take place either on:

A Weekday between the hours of **8am and 5pm**

Or

Saturday between the hours of **10am and 5pm.**

No load-in will be permitted on a Sunday without express permission in writing by the management.

All Load-Outs for non-perishable or weather sensitive equipment must be collected and loaded out on the **next weekday morning** after **8am and before 5pm, or Saturday between 10am and 5pm.**

No Load-Outs on Sundays unless permission has been granted in writing by the management.

For perishable or weather sensitive equipment (food, electrical equipment etc) can be loaded out directly following the event. However, they must be collected and taken out no later than 11pm or one hour after the event's conclusion, whichever is earlier. We ask that you make every attempt to limit the sound of large trucks reversing etc.

Amplified Sound and Music

All amplified music must conclude by and before 10pm sharp!

This is due to local sound ordinances. This is non-negotiable and defiance of which could limit our ability to have events in the future, so we take this very seriously.

If you wish to have a live band or other form of live music, you must get permission in writing from the management—this is because we are only allowed a certain number of live bands per period. Additionally know that the city may demand that any live music stops by 9:30pm, as it's in a different area of the sound ordinance.

All amplified sound and or music equipment must be faced Westward, toward the golf course. See diagram on the next page, with arrows pointing in the correct direction:

Manager retains the right to control or adjust the volume at all times.

Fireworks, Candles and Small Generators

All Fireworks, Candles and Small Generators are prohibited unless you attain permission in writing from the management.

The Residential Areas – The Main House and Casitas

Event access to the Residential Areas are prohibited unless you attain permission from the management. In the case of weddings, the wedding party and family may use the house for photos etc, but all event elements must take place in the non-residential areas unless otherwise agreed by the management in writing.

The Residential areas include any interior space, except for the barn. These include the Main House and the Casita bedrooms and living space.



Garbage and Garbage Removal

The Renter is responsible for collection/portering of all garbage at the end of the event. Your cleaning fee does not include collection of debris and/or garbage.

There is a garbage dumpster in the gated area at the end of Zenda Dr. You may fill that up. After you have filled up the dumpster you are responsible for making arrangements to have further garbage hauled away. (Please see vendor list for Burtec info)

Please make arrangements to have adequate trash cans/receptacles as we only have limited trash cans on site.

Restrooms and Restroom Trailers

Please consult with the Management regarding the location of any bathroom trailers.

Additionally, we will need to know if the trailers are powered independently by generator or from the house, for the permit.

It is recommended that there is one toilet/toilet stall for every 50 people.

Parking and Shuttles

Self-Parking:

The oval field to the West of the estate can accommodate roughly 150 cars via self-park and more than 200 with valet. Any event where more than 100 cars are expected, there will be an additional cost to mark up the field (please inquire as to that price with management.)

Valet Parking:

Valet parking is generally available upon request at an additional fee.

Shuttles:

Events which expect more cars than can be parked will need shuttles to and from an off-site parking location. Shuttles are to solely use the gravel track to load and unload passengers. (See preferred vendors for shuttle company recommendations)

Please DO NOT park on any grass areas except for within the oval track.

Any guests lodging on-site may park in the standard parking spaces surrounding the main house. However, any off-site guests must park in the oval field.

Preferred Vendor List

Portable Toilets:

Luxury Flush for bathrooms

<https://portableluxuryrestrooms.com/>

Burtec Waste Disposal

<https://www.burtec.com/event-services/>

Garbage and Debris Hauling:

Burtec Waste Disposal

Customer Service: 760-393-0635

customerserviceco@burtecdesert.com

<https://www.burtec.com/city/service-location/indio/>

Party Rentals:

Signature Party Rentals

<https://www.signatureparty.com/>

(760) 863-0671

Bright Party Rentals

<https://bright.com/locations/palm-springs>

(760) 343-5110

Shuttle & Driver Services

Cardiff

<https://www.cardifflimo.com/>

(760) 568-1403

Lin Lines

<https://www.linlines.com/>

(760) 969-4230

Caterers:

F10 Catering
(760) 327-1551
<https://www.f10catering.com/>

First Class Catering
760 273 5924

Chef Jossie Ufland
310 251 4659

Private Chefs:

Chef Jossie Ufland
(310) 251 4659

Kristin Michaels
(808) 214-2100
<https://www.chefkristin.com/>

Masseuses, Sound Bath & Yoga:

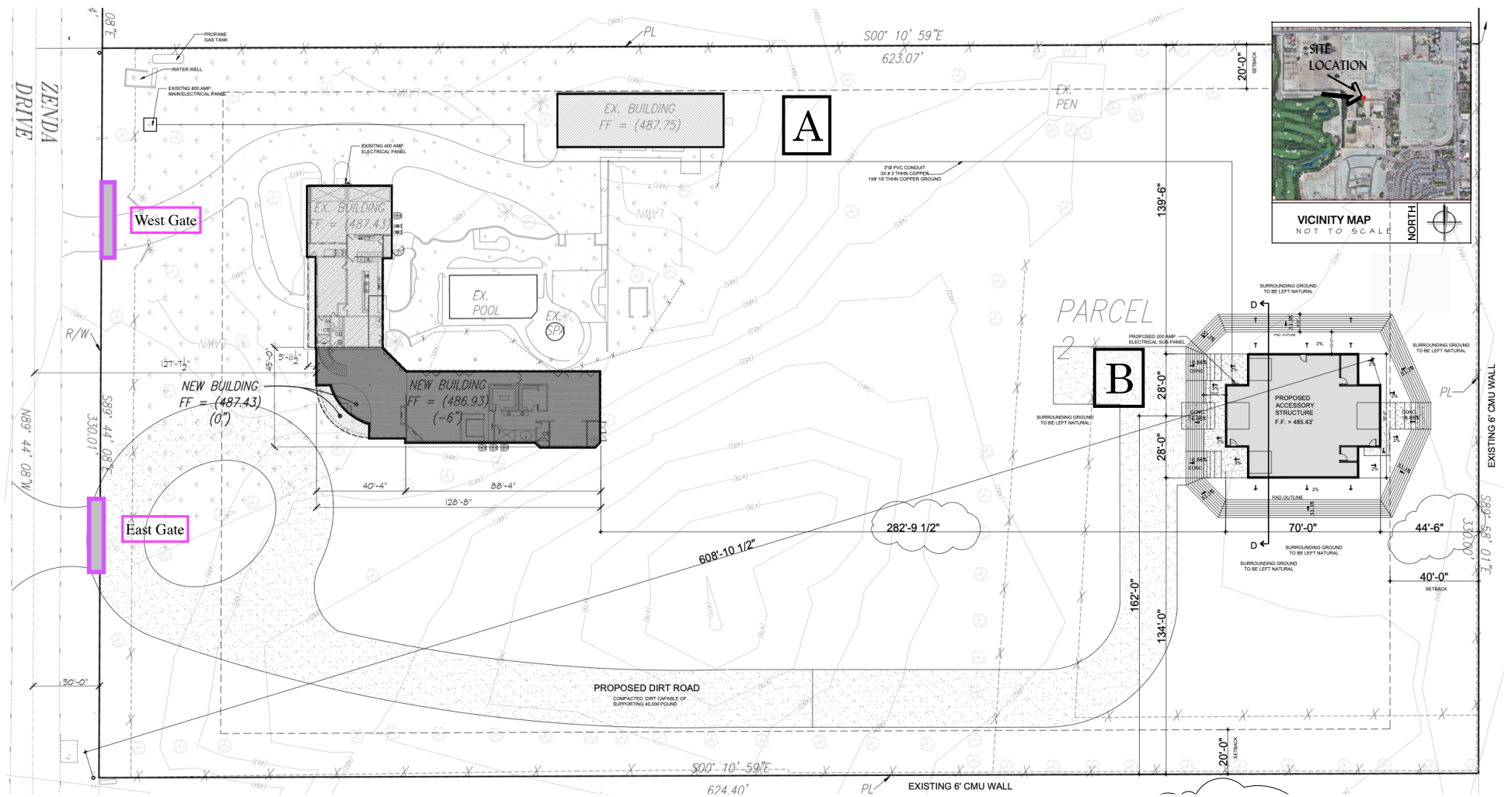
Mobile Spa Pros2Go
Salvadora
<https://www.palmspringsspaparties.com/>
By phone: (760) 980-6375 -- massagepro2go@gmail.com

Wake Up Dreamer
<https://www.wakeupdreamer.org/>
(434) 426-955 -- Ktinawelch@gmail.com

Palm Spring Yoga
Brittany
(562) 668-0409

Golf Conconciierge:

Palm Springs Golf Reservations
<https://www.palmspringsgolfreservations.com/groups/>





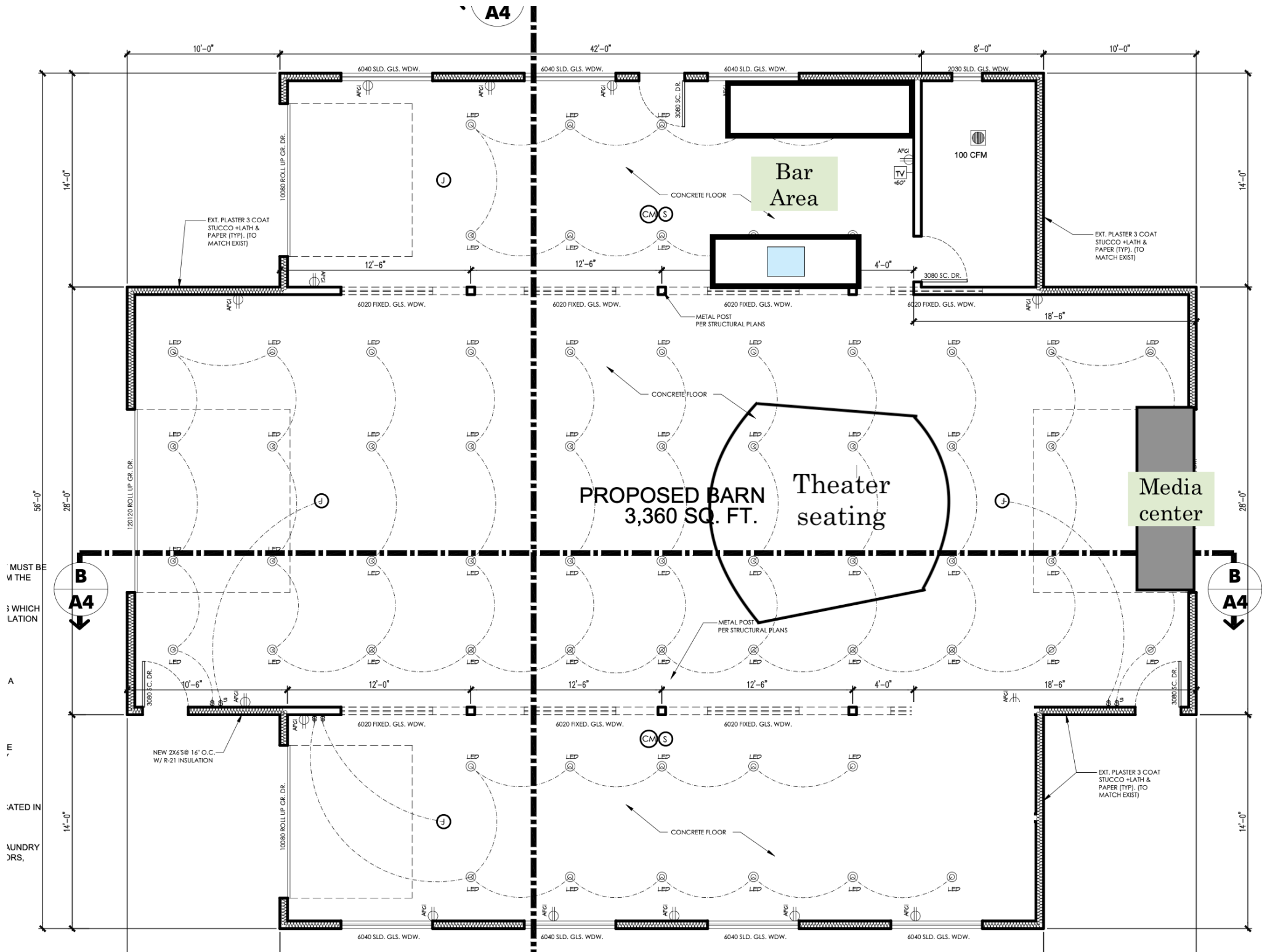
Parking
area
for 100
cars

access here

The Zenda Estate

Zenda Dr

Google





King



**Can configure as
one King or two Twins**



Queen



**Bunk Bed—Two fulls
& one Twin trundle**



Sleeper Sofa

